



ADDITIONAL / TO FOLLOW AGENDA ITEMS

This is a supplement to the original agenda and includes reports that are additional to the original agenda or which were marked 'to follow'.

NOTTINGHAM CITY COUNCIL CITY COUNCIL

Date: Monday 14 May 2018

Time: 2.00 pm

Place: Council Chamber - at the Council House

Senior Governance Officer: Laura Wilson **Direct Dial:** 0115 8764301

AGENDA

Pages

- | | | |
|-----------|---|----------------|
| 10 | QUESTIONS FROM COUNCILLORS - TO A MEMBER OF EXECUTIVE BOARD, THE CHAIR OF A COMMITTEE AND THE CHAIR OF ANY OTHER CITY COUNCIL BODY | 3 - 6 |
| 11 | EXECUTIVE APPOINTMENTS, REMITS AND FIRST MEETINGS 2018/19 Report of the Leader | 7 - 34 |
| 12 | APPOINTMENTS AND FIRST MEETINGS OF COMMITTEES AND JOINT BODIES 2018/19 Report of the Leader | 35 - 46 |

This page is intentionally left blank

CQ1

QUESTION TO BE ASKED BY COUNCILLOR RULE OF THE PORTFOLIO HOLDER FOR NEIGHBOURHOOD SERVICES AND LOCAL TRANSPORT AT THE MEETING OF THE CITY COUNCIL TO BE HELD ON 14 MAY 2018

Is the Portfolio Holder able to provide the results of the Traffic and Safety Departments review into the criteria for chargeable parking permits and to confirm what criteria is now in place?

CQ2

QUESTION TO BE ASKED BY COUNCILLOR RULE OF THE PORTFOLIO HOLDER FOR LEISURE AND CULTURE AT THE MEETING OF THE CITY COUNCIL TO BE HELD ON 14 MAY 2018

Will the Portfolio Holder comment on whether the proposals to increase allotment rents by 300% over the next 5 years will be replicated across other leisure activities provided by the Council?

CQ3

QUESTION TO BE ASKED BY COUNCILLOR RULE OF THE LEADER AT THE MEETING OF THE CITY COUNCIL TO BE HELD ON 14 MAY 2018

Could the Leader provide a progress update on the snagging works associated with the tram construction and confirm when he believes any outstanding issues will be resolved?

CQ4

QUESTION TO BE ASKED BY COUNCILLOR ARMSTRONG OF THE PORTFOLIO HOLDER FOR ENERGY AND SUSTAINABILITY AT THE MEETING OF THE CITY COUNCIL TO BE HELD ON 14 MAY 2018

Could the Portfolio Holder confirm how many staff are employed by Enviroenergy and how many of those employees are responsible for overseeing Health and Safety at the site?

CQ5

QUESTION TO BE ASKED BY COUNCILLOR AYOOLA OF THE PORTFOLIO HOLDER FOR COMMUNITY AND CUSTOMER SERVICES AT THE MEETING OF THE CITY COUNCIL TO BE HELD ON 14 MAY 2018

Does the Portfolio Holder for Community and Customer Services share my concern about the Government's handling of the Windrush scandal? And will he condemn the actions of the Home Office in pursuing my constituent Donald Edwards for documentation, despite his both living in, and contributing to, this country since 1963?

Does he share my view that Nottingham is a city that values all of its citizens and strives to be a place where our many different communities can all live together?

Will he give a commitment that the council will support all British & Commonwealth citizens who are being unfairly targeted by this government's incompetence?

CQ6

QUESTION TO BE ASKED BY COUNCILLOR PEACH OF THE PORTFOLIO HOLDER FOR ADULTS AND HEALTH AT THE MEETING OF THE CITY COUNCIL TO BE HELD ON 14 MAY 2018

Will the Portfolio Holder for Adults and Health join me in praising the work of the dedicated Nottingham University Hospital staff and our social care staff that were shown in the recent BBC Two 'Hospital' documentary? Does the Portfolio Holder also agree that more funding for social care is essential to ease the demand on our NHS?

CQ7

QUESTION TO BE ASKED BY COUNCILLOR WOODINGS OF THE LEADER AT THE MEETING OF THE CITY COUNCIL TO BE HELD ON 14 MAY 2018

Will the Leader comment on the fact that over 3000 people were unable to vote in the recent local elections as a result of the Government's voter ID trials?

CQ8

QUESTION TO BE ASKED BY COUNCILLOR CORALL JENKINS OF THE PORTFOLIO HOLDER FOR COMMUNITY AND CUSTOMER SERVICES AT THE MEETING OF THE CITY COUNCIL TO BE HELD ON 14 MAY 2018

Is the Portfolio Holder as concerned as me about the recent rise in crime in Nottingham particularly those of violent and knife crime. How is the council responding to the rise and how have the budget cuts to the police and council impacted on this response?

WQ1

WRITTEN QUESTION TO BE ASKED BY COUNCILLOR KLEIN OF THE PORTFOLIO HOLDER FOR LEISURE AND CULTURE AT THE MEETING OF THE CITY COUNCIL TO BE HELD ON 14 MAY 2018

Following the recent report from 'Fields in Trust' recently which states that parks and green spaces save the NHS £111 million per year, does the Portfolio Holder for Leisure and Culture agree that this shows the importance of continued investment in parks and green spaces across Nottingham?

**WRITTEN QUESTION TO BE ASKED BY COUNCILLOR CORALL JENKINS OF
THE PORTFOLIO HOLDER FOR ADULTS AND HEALTH AT THE MEETING OF
THE CITY COUNCIL TO BE HELD ON 14 MAY 2018**

Can the Portfolio Holder for Adults and Health explain what the process is for the removal of services by council officers to vulnerable adults when consultation with the service user or their families has not taken place? In addition, if a process has not be followed and the vulnerable person is deemed to be at risk, how is this dealt with to support the vulnerable adult?

This page is intentionally left blank

Appendix 1

EXECUTIVE APPOINTMENTS

Portfolio Holder Appointments

| PORTFOLIO HOLDER NAME | PORTFOLIO |
|------------------------------|--|
| Councillor Jon Collins | Regeneration and Growth |
| Councillor Graham Chapman | Finance, Resources and Commercial Services |
| Councillor David Mellen | Early Intervention and Early Years |
| Councillor Sam Webster | Adult Social Care and Health |
| Councillor Sally Longford | Energy and Environment |
| Councillor Jane Urquhart | Housing and Planning |
| Councillor Neghat Khan | Education and Skills |
| Councillor Dave Trimble | Leisure and Localities |
| Councillor Dave Liversidge | Transport and HR |
| Councillor Toby Neal | Community Protection |

Executive Assistant Appointments

| EXECUTIVE ASSISTANT NAME | REMIT |
|---------------------------------|--|
| Councillor Leslie Ayoola | Small Businesses and social enterprise Digital inclusion and IT |
| Councillor Josh Cook | Selective Licensing Homelessness |
| Councillor Rosemary Healy | Area Working Nottingham Together |
| Councillor Carole McCulloch | Health and Social Care |
| Councillor Linda Woodings | Communications Community Safety Youth Training |

This page is intentionally left blank

PORTFOLIO HOLDER AND EXECUTIVE ASSISTANT ROLES AND RESPONSIBILITIES

Leader of the Council

The key responsibilities for the role of Leader of the Council are identified as follows:

1. Under the Strong Leader and Cabinet Executive Governance model adopted by the City Council on 13 December 2010, the Leader is responsible for:
 - (i) the allocation and discharge of all executive functions;
 - (ii) determining the size of the executive, appointing its members and removing them at any time;
 - (iii) appointing a member of the Executive as the Deputy Leader or removing that person from Office and appointing a replacement.
2. To carry out the functions of his/her specifically allocated Portfolio as follows:
 - (i) working with partners to build a shared vision for the City, aiming to ensure that Council policies and plans, and those of the Council's partners, match that vision;
 - (ii) promoting the City, and the Council and its core values and objectives;
 - (iii) steering and overseeing the strategic use of resources and the strategic planning cycle of the Council to achieve its objectives;
 - (iv) leading the political development of the City, within the context of regional, national, European and international policy and strategic partnerships;
 - (v) leading the work of the Executive Board in developing, setting and implementing policy and in taking key decisions;
 - (vi) speaking and issuing statements on behalf of the City Council.
3. To report to Full Council on all appointments he/she makes to the Executive Board.
4. To ensure that the Code of Conduct is observed and that ethical behaviour is promoted.
5. To support open and transparent Scrutiny, encouraging Full Council, the Executive and statutory partners to work constructively with Scrutiny in developing policies and strategies for the future and in improving Council services.
6. The Leader may give notice to the Chief Executive or any relevant Corporate Director that he/she requires a report or portfolio holder decision to be prepared for consideration by himself/herself or the appropriate decision making board/committee in relation to functions within his/her remit of responsibility. On receipt of this notice the Chief Executive or relevant Corporate Director will

ensure that a report or portfolio decision form is produced for consideration within 14 working days or will provide reasons to the Leader as to why it cannot be produced within that timescale. Any such notice from the Leader shall be copied to the Head of Democratic Services.

Deputy Leader of the Council

The key responsibilities for the Deputy Leader are identified as follows:

1. If the Leader is unable to act or the office of Leader is vacant, to deputise for and act in his/her place.
2. To provide assistance and support to the Leader and all portfolio holders in the delivery of their individual areas of responsibility.
3. Value for Money and Organisational Health.
4. Improved cross-cutting service delivery.
5. To carry out the functions of his/her specifically allocated portfolio.
6. The Deputy Leader and Portfolio Holder(s) may give notice to the Chief Executive or any relevant Corporate Director that he/she requires a report or portfolio holder decision to be prepared for consideration by themselves or the appropriate decision making board/committee in relation to functions within their remit of portfolio responsibility. On receipt of this notice the Chief Executive or Corporate Director will ensure that a report or portfolio decision form is produced for consideration within 14 working days or will provide reasons to the Deputy Leader or Portfolio Holder as to why it cannot be produced within that timescale. Any such notice from the Deputy Leader or Portfolio Holder(s) shall be copied to the Head of Democratic Services.

Portfolio Holders – general responsibilities

In addition to their specific portfolio responsibilities all Portfolio Holders also have the following common responsibilities:

1. Sharing responsibility with the Leader, Deputy Leader and other members of the Executive for the Executive business of the Council.
2. Promoting and being accountable for the services in their portfolio within the Council and the City as a whole, and nationally and internationally as required, representing the Council's views on matters of corporate or strategic policy within their portfolio.
3. Ensuring that the executive functions within the portfolio are performed in accordance with approved Council policies and strategies, and to the highest ethical standards.

4. Below the level of Key Decisions, and where not otherwise delegated, taking executive decisions in relation to executive functions within their portfolio, and in accordance with constitutional requirements. A portfolio holder may delegate decisions in respect of matters within their portfolio to an officer (subject to the financial limits set out in the constitution).
5. Reporting to the Leader, Executive Board and Overview and Scrutiny bodies on the performance of their portfolio, as reasonably required.
6. Directing, encouraging and developing Executive Assistants working on behalf of the Executive, and other Councillors and, generally, acting as a role model.
7. Approving capital expenditure in accordance with Financial Regulations on schemes within the remit of their portfolio which form part of the approved capital programme.
8. Speaking and issuing statements on behalf of their area of responsibility, in line with policy agreed by the Leader.
9. To support open and transparent Scrutiny and to work constructively with Scrutiny in developing policies and strategies for the future and in improving Council services. To work collaboratively with Scrutiny councillors (including attendance at scrutiny meetings, as required).
10. Any Portfolio Holder may give notice to the Corporate Director for Resources that s/he requires a report or portfolio holder decision to be prepared for consideration by themselves or the appropriate decision making board/ committee in relation to functions within their remit of portfolio responsibility. On receipt of this notice the Corporate Director for Resources will ensure that a report or portfolio decision form is produced for consideration within 14 working days or will provide reasons to the Portfolio Holder as to why it cannot be produced within that timescale.

Portfolio Holder for Regeneration and Growth

The key responsibilities for the Portfolio Holder for Regeneration and Growth are identified as follows:

Strategic Regeneration and Development

Overview of all regeneration activity across the City

City Centre, major regeneration projects

Local Economic Partnership and European Funding

Strategic and Operational Property

Crime and Drugs Partnership

Business & Growth

Growth Plan Delivery

City Centre Retail Management

Business Support, Development and Liaison

Inward Investment

Sector Development
Social Enterprise and Enterprise Development
Creative Quarter
Place Marketing Organisation
Smart Cities
Metro Strategy
Communications and Marketing

Portfolio Holder for Finance, Resources and Commercial Services

The key responsibilities for the Portfolio Holder for Finance, Resources and Commercial Services are identified as follows:

Finance and Resources

Finance
Legal and Democratic Services, Monitoring
Health and Safety
Risk Management
Collection of Council Tax and NNDR
Housing and Council Tax Benefits
Welfare Rights
Catering

Income Generation and Commercialisation

Services to schools

Facility and Building Services

Commissioning and Procurement

Corporate Strategic Commissioning

Neighbourhood Regeneration

Neighbourhood Retail Management

Portfolio Holder for Early Intervention and Early Years

The key responsibilities for the Portfolio Holder for Early Intervention and Early Years are identified as follows:

Children's Services

Performing the Lead Role for Children's Services in accordance with statutory requirements and guidance.

Children's Safeguarding, children's social care

Children in Care and Care Leavers

Leading on early-intervention

Children's Partnership and Young People's Plan

Youth and Play teams, Youth Offending team

Early Years including Children's Centres

Children's Disability and Children's Mental Health

Lead on commissioning of Children's Services

Lead on refugees and asylum seekers

International and European links

Portfolio Holder for Adult Social Care and Health

The key responsibilities for the Portfolio Holder for Adult Social Care and Health are identified as follows:

Health and Social Care Integration

Adults

Corporate Strategies for Older People and Vulnerable Adults

Championing Independent Living

- telecare

- catering

Adult Safeguarding

Health

Public Health and Wellbeing

- health inequalities

- smoking and avoidable injuries

Chair of the Health and Well Being Board

Mental Health and Well-being

Teenage Conception

Wider Health Links

Lead on commissioning of Adults Services

Meals at Home

Passenger Transport

Portfolio Holder for Energy and Environment

The key responsibilities for the Portfolio Holder for Energy and Environment are identified as follows:

Sustainability

Robin Hood Energy

Climate change and Carbon Reduction

Nature Conservation - Strategy

Energy and energy bills

Energy from Waste inc Enviroenergy (WRG)

Nottingham Energy Partnership

Waste disposal and waste collection

Clean air/ Air Quality

Cleansing

Street Scene

Flooding and Flood Risk

Portfolio Holder for Housing and Planning

The key responsibilities for the Portfolio Holder for Housing and Planning are identified as follows:

Planning

Planning Policy and Development Management

Housing

Physical neighbourhood transformation and regeneration.

Estate Management – Council and private Estates

Private Housing and Private Rented Sector

Performance of NCH and Housing Associations

Student Housing

Housing with care and support.

Strategic and Retained Housing functions

Regeneration Land and Property (tied in with above)

Homelessness Policy

Temporary Accommodation commissioning

HiMOs

Heritage

Customer Services and Customer Care

Portfolio Holder for Education and Skills

The key responsibilities for the Portfolio Holder for Education and Skills are identified as follows:

Schools

Education Improvement Board

Educational provision 3 – 16 including school re-organisation and governance,

Academies and Free Schools

Attendance

Special Educational Needs – Special Education Schools

Pupil Referral Units

Employability in Schools

Jobs and Skills

Lead on skills and employment

- Post 16 Training, FE and HE
- Develop opportunities for young people and adults
- Local Jobs for Local People and Making the Connections
- Investment initiatives
- Nottingham and Notts Futures Advice, Skills and Employment

Woodfield Industries

One Nottingham

Portfolio Holder for Leisure and Localities

The key responsibilities for the Portfolio Holder for Leisure and Localities are identified as follows:

Leisure and Culture

Parks, allotments and open spaces and playgrounds

Street Parks (Play Zones

Leisure Transformation Programme

Museums and Heritage Sites

Libraries, Arts and Events, Museums, Theatres and Sport

Lead on arms length venues – Ice Arena, Playhouse, Theatre Royal, Royal Centre

Nature Conservation – operational

Tourism
Markets, Fairs and Toilets
Cemeteries and Crematoriums
Area Working
Neighbourhood Management and Engagement

Portfolio Holder for Transport and HR

The key responsibilities for the Portfolio Holder for Transport and HR are identified as follows:

Strategic Transport
HS2
NET phase 1, 2 and 3
Road repairs and resurfacing
Neighbourhood Transport
Traffic Management and Parking
Highways Design and Maintenance
Public Transport
Area committee highways work
Corporate Transport Fleet
Street Lighting
Taxi Strategy
HR and Transformation

Portfolio Holder for Community Protection

The key responsibilities for the Portfolio Holder for Community Protection are identified as follows:

Partnerships- voluntary sector and faith
Community Sector
Lead role with the Community Sector and Volunteering
Community Centres
Community Cohesion
Equalities
Community Safety
Overview of the Council's Section 17 responsibilities.
Public and Consumer Protection
Community Safety and Respect for Nottingham
Domestic Violence
Licensing and Environmental health
Trading Standards
City Centre Management
Homelessness and Housing Aid (operational)
Emergency Planning
Digital Inclusion and IT
Information Management and Assurance

Executive Assistants

The key responsibilities for the role of an Executive Assistant are identified as follows:

Executive Assistants will provide general political support to the Executive and will, mainly, achieve this by supporting particular Executive Councillors' portfolios and areas of executive work and be responsible in the first instance to a named Portfolio Holder. Their roles will include the following:

1. Development of policy in areas allocated by the Executive including leading policy development in particular areas of the Portfolio Holder's responsibilities. This will involve attending weekly briefings with executive councillors and/or senior officers, contributing to the discussions of key issues facing the leadership of the council and its partners.
2. Assisting Executive Councillors in all elements of work within their portfolios, including:
 - (i) carrying out research and providing advice on executive functions, including briefings to support portfolio decisions;
 - (ii) supporting liaison between the Executive Councillors and other Councillors, Corporate Directors and the Overview and Scrutiny function, and external organisations;
 - (iii) representing the Executive Councillors at internal meetings and at consultation events with the voluntary sector, business and other partners, service users and citizens;
 - (iv) representing the Executive Councillor and the Council at external meetings ensuring that the Council is represented at as many events as possible.
3. Development of knowledge, experience and expertise in the portfolio of the Executive Councillor through:
 - (i) attending conferences and development events for their portfolio area;
 - (ii) visiting frontline delivery points for the portfolio area;
 - (iii) reading and research as appropriate to keep up to date with issues in the portfolio area.

Executive Assistants do not have delegated authority to take executive decisions in relation to any executive functions.

An Executive Assistant may not participate in the business of the Overview and Scrutiny Committee nor any of its Review Panels involving a portfolio with which they are assisting. They may, however, be invited to attend the meeting in the capacity of expert witness.

EXECUTIVE COMMITTEE MEMBERSHIP AND FIRST MEETING DATES

EXECUTIVE BOARD (10)

Membership

No substitutes allowed

| PORTFOLIO HOLDER NAME | PORTFOLIO |
|------------------------------|--|
| Councillor Jon Collins | Regeneration and Growth |
| Councillor Graham Chapman | Finance, Resources and Commercial Services |
| Councillor David Mellen | Early Intervention and Early Years |
| Councillor Sam Webster | Adult Social Care and Health |
| Councillor Sally Longford | Energy and Environment |
| Councillor Jane Urquhart | Housing and Planning |
| Councillor Neghat Khan | Education and Skills |
| Councillor Dave Trimble | Leisure and Localities |
| Councillor Dave Liversidge | Transport and HR |
| Councillor Toby Neal | Community Protection |

Date of first meeting

22 May 2018 at 2pm

COMMISSIONING AND PROCUREMENT SUB COMMITTEE (5)

Membership

Councillor Graham Chapman (Chair)
Councillor David Mellen
Councillor Dave Trimble
Councillor Toby Neal
Councillor Sam Webster

Date of first meeting

12 June 2018 at 10am

EAST MIDLANDS SHARED SERVICES JOINT COMMITTEE (2)

Membership (City Council)

Councillor Toby Neal
Councillor Dave Liversidge

Substitutes

TBC

Date of first meeting

25 May 2018 at 12.30pm

EXECUTIVE BOARD STRATEGIC REGENERATION COMMITTEE (5)

Membership

TBC

Date of first meeting

TBC

THE CITY OF NOTTINGHAM AND NOTTINGHAMSHIRE ECONOMIC PROSPERITY COMMITTEE (1)

Membership

Councillor Jon Collins

Substitute

TBC

Date of first meeting

TBC

Executive Board

The City Council operates a Strong Leader and Cabinet form of governance as set out in the provisions of the Local Government Act 2000 (as amended).

The Executive Board has responsibility, delegated by the Leader, for the Council's functions which are not the responsibility of any other part of the Council, whether by law or under the constitution.

Accordingly the role of the Executive Board is to:

- (a) take key decisions;
- (b) require the development of plans and strategies for approval by full Council that form the Policy Framework, with the exception of the Licensing Policy, due to it being a non-executive function;
- (c) take all other decisions that are not delegated to a specific committee or individual within the Scheme of Delegation or any that have been reserved by the Leader;
- (d) respond to reports or recommendations received from the overview and scrutiny committees/panels within two months of receipt and to publish the response if the report or recommendation has been published, except when reports or recommendations have been received by individual members of the Executive, in which case the responsibility to respond and publish lies with that individual.

The Executive Board normally meets once per month at times agreed by the Leader.

The Executive Board's membership comprises the Leader of the Council, the Deputy Leader and up to eight other City Councillors. Political balance rules do not apply and the Board is currently a single party Executive.

Election of Leader

The Leader is elected by full Council at its post-election annual meeting (or if the Council fails to elect a Leader at that meeting, at a subsequent meeting of the Council). The term of office of the Leader starts on the day of his/her election as Leader and ends on the day of the next post-election annual meeting (under whole elections) unless he/she before that day:

- is removed from office or resigns;
- ceases to be a Councillor;
- is disqualified from being a Councillor.

Appointment of Executive and Scheme of Delegation

The Leader determines the size of the cabinet (Executive Board) and appoints between 2

and 9 members of the Council to be the Executive Board in addition to himself/herself, allocates any areas of responsibility (portfolios) to them, and may remove them from the Executive Board at any time. The Leader determines the responsibility for the discharge of the executive functions of the Council. The Leader will report to the Council on all appointments to and changes to the Executive Board.

There can be no co-optees or substitutes, nor can the Lord Mayor or Sheriff be members.

Representation for the minority groups is provided by giving Leaders of groups the right to attend and speak at Executive Board meetings, including when exempt items are being considered.

Executive Board members hold office until:

- (a) they resign from office;
- (b) they are no longer Councillors; or
- (c) they are removed from office by the Leader.

There are Executive Assistants to Portfolio Holders and their role is to support Executive Councillors in fulfilling their responsibilities, but **ONLY** Executive Councillors can formally make decisions and take part in Executive Board decision-making. Assistants can work with officers, represent Executive Councillors at meetings and offer advice and support.

Absent Leader

If for any reason the Leader is unable to act or the office of Leader is vacant, the Deputy Leader must act in his/her place. If the Deputy Leader is unable to act or the office is vacant, the Executive Board must act in the Leader's place or arrange for a member of the Executive Board to do so.

Removal of Leader

Full Council has the power to remove the Leader by way of resolution by a simple majority. If the Council passes a resolution to remove the Leader, a new Leader is to be elected:

- (a) at the meeting at which the Leader is removed from office; or
- (b) at a subsequent meeting.

Commissioning and Procurement Sub Committee

Purpose

To approve and oversee the delivery of the Council's commissioning and procurement work programme.

Responsibilities

- (a) To review the implementation of the Commissioning Framework and Procurement Strategy across the City Council;
- (b) to evaluate the impact of the Commissioning Framework;
- (c) to evaluate the impact of the Procurement Strategy;
- (d) to approve the Council's annual commissioning work programme;
- (e) to approve the Council's annual procurement plan;
- (f) to approve procurement, commissioning and de-commissioning proposals, including at key decision level, identified for review in the annual work programme, and occasional urgent decisions not included in the work programme;
- (g) to review, by exception, outcomes achieved and delivery against the Nottingham City Council Commissioning Framework's Guiding Principles;
- (h) to review, by exception, outcomes achieved and delivery against the Nottingham City Council Procurement Strategy Guiding Principles;
- (i) to approve and oversee the commissioning and implementation of the third sector Area Based Grant programme and any other voluntary sector grants of £25,000 and above.

The Committee is accountable to the Executive Board.

The Committee meets monthly and the membership comprises five Portfolio Holders.

If the Chair of the Health and Wellbeing Board is not a member, s/he will be a non-voting co-opted member.

Standing invitations, with speaking but not voting rights, are made to representatives of the Voluntary Sector, namely Nottingham Community and Voluntary Service and Nottingham Equal.

The quorum for this Committee has been fixed at 2.

Executive Board Strategic Regeneration Committee

- (a) To oversee and give impetus to regeneration projects, including but not limited to, major transport schemes, jobs and growth projects, significant property sales, acquisitions and developments and Housing projects;
- (b) to agree strategies and policies relating to regeneration projects including a vision for the future of the city;
- (c) to assess the feasibility of potential regeneration projects and establish a strategy to identify which opportunities to pursue;
- (d) to agree to pursue, and prioritise, regeneration projects;
- (e) to make decisions, including key decisions which help deliver regeneration projects;
- (f) to agree the use of resources, including the acceptance and allocation of external sources of funding for regeneration projects.

The Committee is accountable to the Executive Board and will meet at the rising of Executive Board, or as required. The quorum has been fixed at 3 voting members, one of which must be the Leader and substitute members are not allowed.

Its membership comprises the Leader (Chair) and Deputy Leader of the Council, and Portfolio Holders with the following remits:

- Jobs and Skills
- Planning
- Housing
- Transport
- Community Safety
- Voluntary Sector

The Committee may invite any person it considers able to support its work to participate on a non-voting basis, either generally or in relation to specific strategies, projects and/or initiatives.

A standing invitation will be extended to the Executive Assistant for Housing (if there is one) to observe and contribute.

East Midlands Shared Services Joint Committee

Subject to the terms of the East Midlands Shared Services (EMSS) Partnership Agreement to:

- (a) oversee and provide strategic direction for the development, implementation and on-going operation of EMSS;
- (b) ensure the effective delivery of the shared service functions in accordance with the terms of the agreement
- (c) monitor the effectiveness of those arrangements and make recommendations to the Member Authorities e.g. in the event of any changes to legislation, developments in best practice or the requirements imposed on Member Authorities;
- (d) on an annual basis, agree a three year business plan for EMSS including:
 - service delivery, service development and financial objectives;
 - performance improvement & efficiency targets;
 - staffing;
 - business continuity planning;
 - risk management.
- (e) set annual capital, revenue and staffing budgets for EMSS and no later than 1st December in each year submit these to the Member Authorities for approval as part of the business plan;
- (f) monitor the operational performance of EMSS on a quarterly basis;
- (g) ensure service delivery is in accordance with the key performance indicators and agreed national, regional and local priorities;
- (h) ensure effective action is taken to remedy any under-performance in the delivery of services;
- (i) monitor the financial performance of EMSS – quarterly report and monthly updates;
- (j) determine the arrangements for support services in agreement with the Host Authority and in consultation with the Head of Shared Service;
- (k) produce an annual report to the member Authorities by no later than 30th June in each year covering the performance of EMSS in the 12 month period ending on the preceding 31st March;
- (l) co-operate with and participate in overview and scrutiny exercises of the Member Authorities into the activities of EMSS;
- (m) review the operation and effectiveness of the shared service arrangements at least every two years, consider ways in which the Shared Services partnership can be expanded and make recommendations to the Member Authorities as appropriate.

Rules for Conduct of Meetings and Proceedings of the Joint Committee

Preamble: the Joint Committee shall follow the normal arrangements which apply to the proceedings of local government committees with the following additional provisions applying:

1. Annual Meeting

1.1 The Joint Committee shall in every year hold an Annual Meeting.

1.2 The first meeting held after the Annual Meeting of all the Member Authorities in any year shall be the Annual Meeting.

1.3 The Joint Committee may in every year hold in addition to the Annual Meeting such other meetings as they may determine.

2. Membership

2.1 The membership of the Joint Committee to comprise four elected members, two being drawn from each Council's Executive.

2.2 Each Authority will have the right to appoint a substitute elected member drawn from their Executive to attend any meeting of the Joint Committee in place of an appointed elected member provided that the Secretary shall be given at least 24 hours notice of any such appointment.

3. Appointment of Chairman, Vice Chairman, Secretary and Treasurer

3.1 The Joint Committee shall appoint one of its Members to be Chairman of the Joint Committee who shall subject to paragraph 3.2 and, unless he resigns his office or ceases to be a member of the Joint Committee, continue in office for a period of 24 months or until his successor becomes entitled to act.

3.2 The first Chairman of the Joint Committee shall be a person nominated by Nottingham City and shall hold office for the period up to 31st May 2013.

3.3 The Chairmanship of the Joint Committee following the initial appointment by Nottingham City shall rotate between Leicestershire and Nottingham City on a two year cycle.

3.4 The Joint Committee shall appoint one of its Members to be Vice Chairman of the Joint Committee who shall subject to paragraph 3.5 and, unless he resigns his office or ceases to be a member of the Joint Committee, continue in office for a period of 24 months or until his successor becomes entitled to act.

3.5 The first Vice Chairman of the Joint Committee shall be a person nominated by Leicestershire and shall hold office for the period up to 31st May 2013.

3.6 The Vice Chairmanship of the Joint Committee following the initial appointment

by Leicestershire shall rotate between Nottingham City and Leicestershire on a two year cycle.

- 3.7 The role of Secretary and Treasurer to the Joint Committee will be provided by Nottingham City Council.

4. Casual Vacancies

- 4.1 On a casual vacancy occurring in the office of Chairman or Vice Chairman of the Joint Committee the vacancy shall be filled by the appointment by the Joint Committee of one of their members at the next meeting and the person so appointed shall hold office until the date upon which the person in whose place he is appointed would regularly have retired.

5. Calling of Meetings

- 5.1 The Secretary of the Joint Committee shall summon the members to such meetings as may:

5.1.1 have been agreed in accordance with paragraph 1.3;

5.1.2 be called by the Chairman of the Joint Committee or, if the office of Chairman is vacant, the Vice Chairman of the Joint Committee at any time;

5.1.3 be requisitioned by any two members of the Joint Committee giving notice in writing signed by them to the Secretary of the Joint Committee specifying the nature of the business to be transacted; or

5.1.4 be requisitioned by any Member Authority giving notice in writing to the Secretary of the Joint Committee specifying the nature of the business to be transacted and signed by the Chief Executive or proper officer of the Member Authority.

- 5.2 Unless the persons giving notice requisitioning a meeting in accordance with paragraph 5.1.3 or paragraph 5.1.4 agree otherwise any meeting consequent upon such a requisition shall so far as practicable be held within 10 working days of the date of the receipt of the requisition by the Secretary to the Joint Committee.

- 5.3 At least five clear working days before a meeting of the Joint Committee:

5.3.1 notice of the time and place of the intended meeting shall be published at the offices of both Leicestershire and Nottingham City: and

5.3.2 a summons to attend the meeting, specifying the agenda for that meeting and signed by the Secretary to the Joint Committee shall be sent to:

5.3.2.1 every member of the Joint Committee; and

5.3.2.2 the proper officer of every Member Authority by sending by first class mail to the principal office address of the Member Authority or by sending an electronic copy by e-mail to any e-mail address notified to the Secretary of the Joint Committee for that purpose.

5.4 The Secretary will draw up the agenda in consultation with both the Chairman and Vice Chairman.

5.5 No business shall be transacted at a meeting requisitioned by the members of the Joint Committee other than that specified in the agenda.

6. Nominated Officers To Attend

6.1 The Head of Paid Service, the Monitoring Officer and the s151 Officer of each Member Authority or their respective nominees shall be entitled to attend every meeting of the Joint Committee in the capacity of observer.

7. Quorum

7.1 The number of Members constituting a quorum shall be one quarter of the membership of the Joint Committee provided that in no case shall a quorum be less than three members and further provided that no item of business shall be transacted at a meeting of the Joint Committee unless at least one member from each Founding Member Authority ** is present and entitled to vote thereon.

8. Standing Orders

8.1 Subject to anything expressly provided herein the Standing Orders (Meeting Procedure Rules) of the Authority providing the Secretariat will apply to the Joint Committee.

9. Voting

9.1 Given the composition of the Joint Committee, decisions shall normally be taken on the basis of consensus.

10. Sub-Committees

10.1 The provisions of these Terms of Reference shall apply mutatis mutandis to meetings of subcommittees as they do to meetings of the Joint Committee.

** Nottingham City Council and Leicestershire County Council

The City of Nottingham and Nottinghamshire Economic Prosperity Committee

1. Purpose

- 1.1 To bring together local authority partners in Nottingham and Nottinghamshire in a robust, formally constituted arrangement which will drive future investment in growth¹ and jobs in the City and County.

2. Governance

- 2.1 The Economic Prosperity Committee (“EPC”) will act as a Joint Committee under Section 9EB of the Local Government Act 2000 and pursuant to Regulation 11 of the Local Authorities (Arrangement for the Discharge of Functions) (England) Regulations 2012.
- 2.2 The EPC will comprise the local authorities within the Nottinghamshire area: Ashfield District Council, Bassetlaw District Council, Broxtowe Borough Council, Gedling Borough Council, Mansfield District Council, Newark and Sherwood District Council, Nottingham City Council, Nottinghamshire County Council and Rushcliffe Borough Council (“constituent authorities”).
- 2.3 Political Proportionality rules will not apply to the EPC as so constituted.
- 2.4 The EPC will be a legally constituted body with powers delegated to it by the constituent authorities in the following areas:
- a) to prioritise and make decisions on the use of the funding that the EPC may influence or control;
 - b) to review future governance requirements and delivery arrangements and how these can be best achieved in Nottingham and Nottinghamshire;
 - c) to have direct oversight of key economic growth focussed projects and initiatives that the EPC has influence over the funding of or contributes to;
 - d) to have strategic oversight of other key growth focussed projects and initiatives in Nottingham and Nottinghamshire.

The EPC will not hold funds or monies on behalf of the constituent authorities.

- 2.5 The EPC’s work plan and the outcome of any wider review into alternative governance may require a change in the delegated powers and terms of reference of the EPC and any such change would require the approval of all the constituent authorities.

3. Remit

- 3.1 The remit of the EPC will be:
- a) to act as a local public sector decision making body for strategic economic development, and to make recommendations to the D2N2 LEP on its investment and other priorities;
 - b) to prioritise, commission and monitor both investment plans and all European Structural Investment Funds (SIF), and Single Local Growth Fund money that is available to Nottingham and Nottinghamshire via the

D2N2 LEP and the EPC;

¹ As exercised
through the D2N2
LEP.

- c) to oversee the alignment of relevant local authority plans and ensure that they contribute to economic growth;
- d) to actively engage with a range of businesses in Nottingham and Nottinghamshire in relation to the EPC's decision making, and to engage with other stakeholders where appropriate;
- e) to consider and advise on the appropriateness and viability of alternative, successor economic governance arrangements;
- f) to ensure that potential benefits stemming from any overlaps with other LEPs are fully maximised.

4. Membership

- 4.1 One member from each constituent authority (such member to be the Leader/Elected Mayor or other executive member or committee chairman from each constituent authority) and for the purposes of these terms of reference this member will be known as the principal member.
- 4.2 Each constituent authority to have a named substitute member who must be an executive member where the authority operates executive governance arrangements. In those constituent authorities where governance is by committee, that alternate member shall be as per that authority's rules of substitution. All constituent authorities must provide no less than twenty four hours' notice to either the Chairman or the Secretary where a substitute member will be attending in place of the principal member. Regardless of any such notification, where both the principal member and the substitute member attends a meeting of the EPC the principal member shall be deemed as representing their authority by the Chairman or Vice Chair.
- 4.3 In the event of any voting member of the EPC ceasing to be a member of the constituent authority which appointed him/her, the relevant constituent authority shall as soon as reasonably practicable appoint another voting member in his/her place.
- 4.4 Where a member of the EPC ceases to be a Leader / Elected Mayor of the constituent authority which appointed him/her or ceases to be a member of the Executive or Committee Chairman of the constituent authority which appointed him/her, he/she shall also cease to be a member of the EPC and the relevant constituent authority shall as soon as reasonably practicable appoint another voting member in his/her place.
- 4.5 Each constituent authority may remove its principal member or substitute member and appoint a different member or substitute as per that authority's rules of substitution, and by providing twenty four hours' notice to the Chairman or the Secretary.

- 4.6 Co-options onto the Committee are not permitted.
- 4.7 Each constituent authority may individually terminate its membership of the EPC by providing twelve months written notice of its intent to leave the EPC to the Chairman or the Secretary. At the end of these twelve months, but not before, the authority will be deemed to no longer be a member of the EPC.
- 4.8 Where an authority has previously terminated its membership of the EPC it may re-join the EPC with immediate effect on the same terms as existed prior to its departure, where the EPC agrees to that authority re-joining via a majority vote.
5. Quorum
- 5.1 The quorum shall be 6 members. No business will be transacted at a meeting unless a quorum exists at the beginning of a meeting. If at the beginning of any meeting, the Chairman or Secretary after counting the members present declares that a quorum is not present, the meeting shall stand adjourned.
6. Chairman and Vice Chairman
- 6.1 The chairmanship of the EPC will rotate annually between the principal member of the City of Nottingham and the principal member of Nottinghamshire County Council. The position of Vice Chairman shall be filled by the principal member of one of the district/borough council members of the EPC and this role will rotate annually between district/borough councils. The Chairman or in his/her absence the Vice-Chairman or in his/her absence the member of the EPC elected for this purpose, shall preside at any meeting of the EPC.
- 6.2 Appointments will be made in May of each year. The first appointments will be made part way through the municipal year and will continue until May 2015, unless otherwise agreed.
- 6.3 Where, at any meeting or part of a meeting of the EPC both the Chairman and Vice Chairman are either absent or unable to act as Chairman or Vice Chairman, the EPC shall elect one of the members of the EPC present at the meeting to preside for the balance of that meeting or part of the meeting, as appropriate. For the avoidance of doubt, the role of Chairman and Vice-Chairman vests in the principal member concerned and in their absence the role of Chairman or Vice-Chairman will not automatically fall to the relevant constituent authority's substitute member.
7. Voting
- 7.1 One member, one vote for each constituent authority.
- 7.2 All questions shall be decided by a majority of the votes of the members

present, the Chairman having the casting vote in addition to his/her vote as a member of the Committee. Voting at meetings shall be by show of hands.

- 7.3 On the requisition of any two Members, made before the vote is taken, the voting on any matter shall be recorded by the Secretary so as to show how each Member voted and there shall also be recorded the name of any Member present who abstained from voting.

8. Sub Committees and Advisory Groups

- 8.1 The EPC may appoint sub committees from its membership as required to enable it to execute its responsibilities effectively and may delegate tasks and powers to the sub committee as it sees fit.

- 8.2 The EPC may set up advisory groups as required to enable it to execute its responsibilities effectively and may delegate tasks as it sees fit to these bodies, which may be formed of officers or members of the constituent authorities or such third parties as the EPC considers appropriate.

9. Hosting and Administration

- 9.1 The EPC will be hosted by Nottingham City Council and the Director for Legal and Governance from that authority shall be Secretary to the Committee ("the Secretary"). The Host Authority will also provide s151 and Monitoring Officer roles and legal advice to the EPC. The administrative costs of supporting the committee will be met equally by the constituent authorities, with each authority being responsible for receiving and paying any travel or subsistence claims from its own members.

- 9.2 The functions of the Secretary shall be:

- a) to maintain a record of membership of the EPC and any sub-committees or advisory groups appointed;
- b) to publish and notify the proper officers of each constituent authority of any anticipated "key decisions" to be taken by the EPC to enable the requirements as to formal notice of key decisions as given under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to be met;
- c) to carry out such notification to and consultation with members of any appointing constituent authority as may be necessary to enable the EPC to take urgent "key decisions" in accordance with the requirements of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012;
- d) to summon meetings of the EPC or any sub-committees or advisory groups;
- e) to prepare and send out the agenda for meetings of the EPC or any sub-committees or advisory groups; in consultation with the Chairman and the Vice Chairman of the Committee (or sub-committee/ advisory group);
- f) to keep a record of the proceedings of the EPC or any sub-committees or advisory groups, including those in attendance, declarations of interests, and to publish the minutes;

- g) to take such administrative action as may be necessary to give effect to decisions of the EPC or any sub-committees or advisory groups;
- h) to perform such other functions as may be determined by the EPC from time to time.

10. Meetings

- 10.1 The EPC will meet no less than quarterly and meetings will be aligned where necessary with deadlines for decisions on resources and investment plans.
- 10.2 Meetings will be held at such times, dates and places as may be notified to the members of the EPC by the Secretary, being such time, place and location as the EPC shall from time to time resolve. Meeting papers will be circulated five clear working days in advance of any meeting. The Chairman may choose to accept or reject urgent items that are tabled at any meeting.
- 10.3 Additional ad hoc meetings may be called by the Secretary, in consultation, where practicable, with the Chairman and Vice Chairman of the Committee, in response to receipt of a request in writing, which request sets out an urgent item of business within the functions of the EPC, addressed to the Secretary:
 - (a) from and signed by two members of the EPC; or
 - (b) from the Chief Executive of any of the constituent authorities.
- 10.4 Urgent, virtual meetings facilitated via teleconference, video conferencing or other remote working methodologies may be called by the Secretary, in consultation, where practicable, with the Chairman and Vice Chairman of the EPC, in response to receipt of a request in writing, which request sets out an urgent item of business within the functions of the EPC, addressed to the Secretary:
 - (a) from and signed by two members of the EPC; or
 - (b) from the Chief Executive of any of the constituent authorities.

Any such virtual meeting must comply with the access to information provisions and enable public access to proceedings.
- 10.5 The Secretary shall settle the agenda for any meeting of the EPC after consulting, where practicable, the Chairman or in their absence the Vice Chairman; and shall incorporate in the agenda any items of business and any reports submitted by:
 - (a) the Chief Executive of any of the constituent authorities;
 - (b) the Chief Finance Officer to any of the constituent authorities;
 - (c) the Monitoring Officer to any of the constituent authorities;
 - (d) the officer responsible for economic development at any of the constituent authorities; or
 - (e) any two Members of the EPC.
- 10.6 The EPC shall, unless the person presiding at the meeting or the EPC determines otherwise in respect of that meeting, conduct its business in accordance with the procedure rules set out in paragraph 13 below.

11. Access to Information

- 11.1 Meetings of the EPC will be held in public except where confidential or exempt information, as defined in the Local Government Act 1972, is being discussed.
- 11.2 These rules do not affect any more specific rights to information contained elsewhere under the law.
- 11.3 The Secretary will ensure that the relevant legislation relating to access to information is complied with. Each constituent authority is to co-operate with the Secretary in fulfilling any requirements.
- 11.4 Any Freedom of Information Act requests received by the EPC should be directed to the relevant constituent authority(s) for that authority to deal with in the usual way, taking account of the relevant legislation. Where the request relates to information held by two or more constituent authorities, they will liaise with each other before replying to the request.

12. Attendance at meetings

- 12.1 The Chairman may invite any person, whether a member or officer of one of the constituent authorities or a third party, to attend the meeting and speak on any matter before the EPC.
- 12.2 Third parties may be invited to attend the EPC on a standing basis following a unanimous vote of those present and voting.
- 12.3 Where agenda items require independent experts or speakers, the Officer or authority proposing the agenda item should indicate this to the Secretary and provide the Secretary with details of who is required to attend and in what capacity. The participation of independent experts or speakers in EPC meetings will be subject to the discretion of the Chair.

13. Procedure Rules

13.1 Attendance

- 13.1.1 At every meeting, it shall be the responsibility of each member to enter his/her name on an attendance record provided by the Secretary from which attendance at the meeting will be recorded.

13.2 Order of Business

- 13.2.1 Subject to paragraph 13.2.2, the order of business at each meeting of the EPC will be:
 - i. Apologies for absence
 - ii. Declarations of interests
 - iii. Approve as a correct record and sign the minutes of the last

- meeting
- iv. Matters set out in the agenda for the meeting which will clearly indicate which are key decisions and which are not
- v. Matters on the agenda for the meeting which, in the opinion of the Secretary are likely to be considered in the absence of the press and public

13.2.2 The person presiding at the meeting may vary the order of business at the meeting.

13.3 Disclosable Pecuniary Interests

13.3.1 If a Member is aware that he/she has a disclosable pecuniary interest in any matter to be considered at the meeting, the Member must withdraw from the room where the meeting considering the business is being held:

- (a) in the case where paragraph 13.3.2 below applies, immediately after making representations, answering questions or giving evidence;
- (b) in any other case, wherever it becomes apparent that the business is being considered at that meeting;

unless the Member has obtained a dispensation from their own authority's Standards Committee or Monitoring Officer. Such dispensation to be notified to the Secretary prior to the commencement of the meeting.

13.3.2 Where a member has a disclosable pecuniary interest in any business of the EPC, the Member may attend the meeting (or a sub –committee or advisory group of the committee) but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

13.4 Minutes

13.4.1 There will be no discussion or motion made in respect of the minutes other except as to their accuracy. If no such question is raised or if it is raised then as soon as it has been disposed of, the Chairman shall sign the minutes.

13.5 Rules of Debate

13.5.1 Respect for the Chairman

A Member wishing to speak shall address the Chairman and direct their comments to the question being discussed. The Chairman shall decide the order in which to take representations from members wishing to speak and shall decide all questions of

order. His/her ruling upon all such questions or upon matters arising in debate shall be final and shall not be open to discussion.

13.5.2 Motions/Amendments

A motion or amendment shall not be discussed unless it has been proposed and seconded. When a motion is under debate no other motion shall be moved except the following:

- i. to amend the motion;
- ii. to adjourn the meeting;
- iii. to adjourn the debate or consideration of the item;
- iv. to proceed to the next business;
- v. that the question now be put;
- vi. that a member be not further heard or do leave the meeting;
- vii. to exclude the press and public under Section 100A of the Local Government Act 1972.

13.6 Conduct of Members

13.6.1 Members of the EPC will be subject to their own authority's Code of Conduct.

14. Application to Sub-Committees

14.1 The procedure rules and also the Access to Information provisions set out at paragraph 11 shall apply to meetings of any sub-committees of the EPC.

15. Scrutiny of decisions

15.1 Each constituent authority which operates executive arrangements will be able to scrutinise the decisions of the EPC in accordance with that constituent authority's overview and scrutiny arrangements.

16. Winding up of the EPC

16.1 The EPC may be wound up immediately by a unanimous vote of all constituent authorities.

17. Amendment of this Constitution.

17.1 This Constitution can only be amended by resolution of each of the constituent authorities.

Appendix 3

Membership of Committees

Appointments and Conditions of Service Committee (8) (7:1)

Number of members subject to approval in the Amendments to the Constitution report

Labour Group

1. Councillor Dave Liversidge (Chair)
2. Councillor Eunice Campbell
3. Councillor Graham Chapman
4. Councillor Ginny Klein
5. Councillor Jon Collins
6. Councillor Toby Neal
7. Councillor Sam Webster

Substitutes -

1. Councillor Gul Nawaz Khan
2. Councillor Jane Urquhart
3. Councillor Nicola Heaton

Conservative Group

1. Councillor Andrew Rule

Substitutes -

1. Councillor Jim Armstrong

Audit Committee (9) (8:1)

Labour Group

1. Councillor Mike Edwards (Chair)
2. Councillor Leslie Ayoola
3. Councillor John Hartshorne
4. Councillor Rosemary Healy
5. Councillor Adele Williams
6. Councillor Anne Peach
7. Councillor Steve Young
8. Councillor Cheryl Barnard

Substitutes -

1. Councillor Chris Gibson
2. Councillor Patience Uloma Ifediora
3. Councillor Carole Jones
4. Councillor Linda Woodings

Conservative Group

1. Councillor Andrew Rule

Substitutes -

1. Councillor Jim Armstrong

Independent Member

Vacancy

Licensing Committee (15) (15:0)

Labour Group

1. Councillor Brian Grocock (Chair)
2. Councillor Nicola Heaton
3. Councillor Mohammed Ibrahim
4. Councillor Corall Jenkins
5. Councillor Sue Johnson
6. Councillor Gul Nawaz Khan
7. Councillor Mohammed Saghir
8. Councillor Dave Liversidge
9. Councillor Carole McCulloch
10. Councillor Toby Neal
11. Councillor Dave Smith (Vice-Chair)
12. Councillor Cheryl Barnard
13. Councillor Adele Williams
14. Councillor Linda Woodings
15. Councillor Mike Edwards

Substitutes -

1. Councillor Azad Choudhry
2. Councillor Cate Woodward
3. Councillor Nick McDonald

Planning Committee (16) (15:1)

Labour Group

1. Councillor Chris Gibson (Chair)
2. Councillor Graham Chapman
3. Councillor Azad Choudhry
4. Councillor Cheryl Barnard
5. Councillor Josh Cook
6. Councillor Mohammed Saghir
7. Councillor Rosemary Healy
8. Councillor Gul Nawaz Khan
9. Councillor Sally Longford
10. Councillor Brian Parbutt
11. Councillor Wendy Smith
12. Councillor Malcolm Wood
13. Councillor Linda Woodings
14. Councillor Steve Young
15. Councillor Jackie Morris

Substitutes -

1. Councillor Mike Edwards
2. Councillor Cat Arnold
3. Councillor Mohammed Ibrahim
4. Councillor Cate Woodward
5. Councillor Georgia Power

Conservative Group

1. Councillor Andrew Rule

Substitutes –

2. Councillor Jim Armstrong

Regulatory and Appeals Committee (14) (13:1)

Labour Group

1. Councillor Brian Grocock (Chair)
2. Councillor Cheryl Barnard
3. Councillor Mohammed Ibrahim
4. Councillor Adele Williams
5. Councillor Gul Nawaz Khan
6. Councillor Dave Liversidge
7. Councillor Carole McCulloch
8. Councillor Dave Smith (Vice-Chair)
9. Councillor Nick Raine
10. Councillor Linda Woodings
11. Councillor Mohammed Saghir
12. Councillor Toby Neal
13. Councillor Corall Jenkins

Substitutes -

1. Councillor Glyn Jenkins
2. Nick McDonald

Conservative Group

1. Councillor Jim Armstrong

Substitutes -

2. Councillor Andrew Rule

Standards Committee (8) (7:1)

Labour Group

1. Councillor Leslie Ayoola
2. Councillor Wendy Smith
3. Councillor Neghat Khan
4. Councillor Ginny Klein
5. Councillor Chris Tansley
6. Councillor Jane Urquhart
7. Councillor Sam Webster

Substitutes -

1. Councillor Nick Raine
2. Councillor Georgia Power

Conservative Group

1. Councillor Andrew Rule

Substitutes -

1. Councillor Jim Armstrong

Overview and Scrutiny Committee (12) (11:1)

Number of members subject to approval in the Amendments to the Constitution report

Labour Group

1. Councillor Brian Parbutt (Chair)
2. Councillor Azad Choudhry
3. Councillor Cate Woodward
4. Councillor Mohammed Ibrahim
5. Councillor Patience Uloma Ifediora
6. Councillor Sue Johnson (Vice-Chair)
7. Councillor Gul Nawaz Khan
8. Councillor Mohammed Saghir
9. Councillor Anne Peach (Vice-Chair)
10. Councillor Nicola Heaton
11. Councillor Glyn Jenkins

Substitutes -

1. Councillor Carole Jones
2. Councillor Marcia Watson
3. Councillor Nick McDonald

Conservative Group

1. Councillor Jim Armstrong

Substitutes -

1. Councillor Andrew Rule

Health Scrutiny Committee (12) (11:1)

Number of members subject to approval in the Amendments to the Constitution report

Labour Group

1. Councillor Anne Peach (Chair)
2. Councillor Ilyaz Aziz
3. Councillor Merlita Bryan
4. Councillor Mohammed Saghir
5. Councillor Ginny Klein
6. Councillor Georgia Power
7. Councillor Chris Tansley
8. Councillor Brian Parbutt
9. Councillor Adele Williams
10. Councillor Eunice Campbell
11. Councillor Cate Woodward

Substitutes -

1. Councillor Sarah Piper
2. Councillor Marcia Watson
3. Councillor Nick McDonald
4. Councillor Wendy Smith

Conservative Group

1. Councillor Andrew Rule

Substitutes -

2. Councillor Jim Armstrong

Children and Young People Scrutiny Committee (9) (8:1)

Labour Group

1. Councillor Sue Johnson (Chair)
2. Councillor Azad Choudhry
3. Councillor Glyn Jenkins
4. Councillor Mohammed Ibrahim
5. Councillor Patience Uloma Ifediora
6. Councillor Brian Parbutt
7. Councillor Chris Tansley
8. Councillor Georgia Power

Substitutes -

1. Councillor Ginny Klein
2. Councillor Cheryl Barnard
3. Councillor Carole Jones

Conservative Group

1. Councillor Jim Armstrong

Substitutes -

1. Councillor Andrew Rule

Statutory co-opted representatives

To be confirmed

Area Committees

Membership comprises, for each Area Committee, the Councillors who represent the wards within the area of that Committee. Substitutes are not allowed.

Bulwell and Bulwell Forest - Area 1

Councillor Eunice Campbell
Councillor Cheryl Barnard
Councillor John Hartshorne
Councillor Ginny Klein
Councillor Nick McDonald
Councillor Jackie Morris

Basford and Bestwood - Area 2

Councillor Cat Arnold
Councillor Brian Grocock
Councillor Nick Raine
Councillor Georgia Power
Councillor David Smith
Councillor Linda Woodings

West Area (Aspley, Bilborough and Leen Valley) – Area 3

Councillor Graham Chapman
Councillor Patience Ifediora
Councillor Glyn Jenkins
Councillor Carole McCulloch
Councillor Mohammed Saghir
Councillor Wendy Smith
Councillor Marcia Watson
Councillor Malcolm Wood

Arboretum, Dunkirk and Lenton, Radford and Park – Area 4

Councillor Liaqat Ali
Councillor Ilyas Aziz
Councillor Merlita Bryan
Councillor Azad Choudhry
Councillor Sarah Piper
Councillor Anne Peach
Councillor David Trimble

Berridge and Sherwood - Area 5

Councillor Mohammed Ibrahim
Councillor Carole Jones
Councillor Toby Neal
Councillor Brian Parbutt
Councillor Adele Williams
Councillor Jane Urquhart

Mapperley and St Anns and Dales – Area 6

Councillor Leslie Ayoola
Councillor Jon Collins
Councillor Rosemary Healy
Councillor Sue Johnson
Councillor Gul Nawaz Khan
Councillor Neghat Khan
Councillor Dave Liversidge
Councillor David Mellen
Councillor Chris Tansley

Wollaton and Lenton Abbey - Area 7

Councillor Jim Armstrong
Councillor Steve Battlemuch
Councillor Sally Longford
Councillor Sam Webster
Councillor Cate Woodward

Bridge, Clifton North and South – Area 8

Councillor Josh Cook
Councillor Michael Edwards
Councillor Pat Ferguson
Councillor Chris Gibson
Councillor Nicola Heaton
Councillor Corall Jenkins
Councillor Andrew Rule
Councillor Steve Young

Corporate Parenting Board (10) (9:1)

Labour Group

1. Councillor David Mellen (Chair)
2. Councillor Sue Johnson
3. Councillor Ginny Klein
4. Councillor Nicola Heaton
5. Councillor Wendy Smith
6. Councillor Marcia Watson
7. Councillor Neghat Khan
8. Councillor Glyn Jenkins
9. Councillor Cate Woodward

Substitutes -

1. Councillor Mohammed Ibrahim
2. Councillor Patience Uloma Ifediora
3. Councillor Dave Liversidge
4. Councillor Jane Urquhart

Conservative Group

1. Councillor Jim Armstrong

Substitutes -

1. Councillor Andrew Rule

Greater Nottingham Light Rapid Transit Advisory Committee (5) (5:0)

Nottingham City Councillors Labour Group

1. Councillor Dave Liversidge
2. Councillor Corall Jenkins
3. Councillor Sarah Piper
4. Councillor Steve Young
5. Councillor Cheryl Barnard

Substitutes -

1. Councillor Rosemary Healy
2. Councillor Nick Raine

Nottinghamshire County Councillors TBC

Health and Wellbeing Board

Voting members

Councillor Sam Webster (Chair)
Councillor David Mellen
Councillor Cheryl Barnard
Councillor Carole McCulloch

Substitutes –

Councillor Leslie Ayoola
Councillor Carole Jones

NHS Nottingham City Clinical Commissioning Group Board members (x4)
City Council Director of Children and Adults (Director of Children's Social Services)
City Council Director of Adult Social Care (Director of Adult Social Services)
City Council Director of Public Health
Representative of Healthwatch Nottingham
Representative of NHS England

Non-voting members

Representatives of:

Nottingham CityCare Partnership
Nottingham University Hospitals
Department for Work and Pensions
Nottinghamshire Fire and Rescue Service
Nottinghamshire Police
Community and Third Sector (x2)
Nottingham City Homes
Nottinghamshire Healthcare Trust
Nottingham Universities

For membership details, please see the website

Health and Wellbeing Board Commissioning Sub-Committee (1:0)

Voting members

Councillor Sam Webster
City Council Director of Commissioning and Procurement
CCG Director of Cluster Development and Performance
GP Lead from CCG

Non-voting members

City Council Head of Commissioning
City Council Director of Public Health
City Council Director of Commissioning Policy and Insight
CCG Assistant Director of Commissioning – Mental Health Community Services
Healthwatch Nottingham

For membership details, please see the website

Joint Committee on Strategic Planning and Transport (4) (4:0)

Nottingham City Councillors

Labour Group

1. Councillor Jane Urquhart (Chair)
2. Councillor Chris Gibson
3. Councillor Sally Longford
4. Councillor Dave Liversidge

Substitutes -

1. Councillor Toby Neal
2. Councillor Josh Cook

Nottinghamshire County Councillors

TBC

Nottinghamshire and City of Nottingham Fire and Rescue Authority (6) (6:0)

Nottingham City Councillors

Labour Group

1. Councillor Brian Grocock (Chair)
2. Councillor Mohammed Saghir
3. Councillor Eunice Campbell
4. Councillor Patience Uloma Ifediora
5. Councillor Jackie Morris
6. Councillor Malcolm Wood

Nottinghamshire County Councillors

TBC

Nottinghamshire Police and Crime Panel (2) (2:0)

Nottingham City Councillors

Labour Group

Councillor Toby Neal

Councillor Linda Woodings

Other Local Authority Members

TBC

Independent Members

TBC

Trusts and Charities Committee (9) (7:1:1)

Labour Group

1. Councillor John Hartshorne (Chair)
2. Councillor Carole Jones
3. Councillor Anne Peach
4. Councillor Dave Smith
5. Councillor Steve Young
6. Councillor Mohammed Saghir
7. Councillor Azad Choudhry

Substitutes -

1. Councillor Mohammed Ibrahim
2. Councillor Patience Uloma Ifediora
3. Councillor David Mellen
4. Councillor Sam Webster

Conservative Group

1. Councillor Andrew Rule

Substitutes -

1. Councillor Jim Armstrong

Independent

1. Councillor Pat Ferguson

